



VACANCY

Data Technician

Devizes - NORTH SITE

The Role:

Reporting into the IT function, this role is intended to allow the development of skills and experience that will enable you to work with the Leadership and their teams across the Devizes sites, facilitating the extraction, analysis, interpretation, and presentation of data relating to our manufacturing operations. The role involves working primarily with data from ERP for both management and operational business needs, helping the sites to make best use of data available and drive improvements in measurement, efficiency and control of business and manufacturing processes.

This role and skills to be acquired require an analytical mind, and willingness to develop advanced skills in Microsoft Excel, SQL and reporting tools including SSRS and PowerBI as well as a good overview of Dynamics 365. You will be expected to complete a Level 3 Data Technician or equivalent training programme and spend time in areas of the business understanding how they use D365.

You will be an enthusiastic, data-driven person, with an excellent eye for detail and accuracy. You will also have the skills to develop and train others in the skills needed to use the tools and outputs.

Qualifications & Experience required:

- Five passes at GCSE grade C (or grade 4) or above, including English and Maths. Statistics would also be advantageous.
- Intermediate Excel skills
- Previous experience working in a manufacturing environment is highly desirable

Skills and/or willingness to learn through formal and on the job training:

- Advanced Excel, including Pivot Tables, PowerQuery, PowerPivot & macros
- Relational database concepts
- SQL
- Manufacturing ERP systems and data
- Reporting Tools such as SRSS, PowerBI

Attributes and Personal Qualities needed for this role:

- Enthusiastic, data-driven person, with an analytical mind.
- Excellent communication skills to build effective working relationships with multiple internal and external stakeholders.
- Excellent interpersonal skills and the ability to fit into a fast-paced business and work successfully cross functionally.
- Excellent attention to detail and accuracy in work.
- Excellent written and verbal communication skills at all levels.
- Well organised with the ability to plan and prioritise workload and work on several tasks concurrently.
- A proactive approach to generating and implementing ideas for improvement and/or of contributing to problem solving.
- Ability to learn and work independently using initiative when required.

Duties and Responsibilities:

- Creating and maintaining reports using a variety of tools
- Assisting with the creation of report specifications
- Preparing weekly and monthly reporting packs
- Testing and maintaining reports as part of continuous updates to Dynamics ERP system
- Supporting the Leadership and their teams in the use of reports and data.
- Developing our use of Dynamics ERP to provide the business with data



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Further Information:

- This is a full time, permanent position that will be subject to a review period
- 37 hours per week
- Those interested in this role should submit an application form, CV and covering letter to Human Resources
- Application forms are available on the intranet or from the HR Office
- Any questions about the role should be directed through Human Resources
- **Please clearly reference the role you are applying for on your application form**
- **Where possible, please send your application electronically to hr@crossmanufacturing.com**

Package:

- Attractive Salary + overtime when available
- Access to Stakeholder Pension Scheme
- Private Family Healthcare
- 25 days holiday

More information:

For more information on Cross Manufacturing, please go to our website at www.crossmanufacturing.com

Closing Date: 25th November 2021